

# Reporting Packages

Brooks Applied Labs recognizes that report packages and electronic data deliverables (EDD) should be easy to read, reference, understand, and evaluate while containing all necessary information to convey scientifically accurate and precise measurements that are legally defensible and useful for regulatory, litigation, or research purposes.

Our company utilizes a customized environmental laboratory information management system (LIMS) that tracks each sample from the moment it is received, through preparation, analysis, and disposal. Our analytical instrumentation is integrated with this system, providing us with powerful data evaluation capabilities and the capacity to rapidly produce highly accurate report packages and EDDs per our clients' requirements. All of this equates to error free reporting which gives our clients maximum confidence in BAL's final product.

We routinely produce report packages according to three levels of increasing detail (see table) depending on the specific requirements

of a project, in addition to compiling entirely custom reports when necessary. All of our reports are certified NELAP compliant and our Level IV report is considered to be litigation level and "CLP-like" since it contains all of the required material for EPA CLP reporting.

All levels of reporting include a cover letter or narrative that summarizes any relevant analytical issues that may have been encountered. Additionally, our Level IV report includes an exhaustive narrative describing the methods used and calculations performed, detailing any analytical or instrumental issues associated with the reported data.

Deliverables	Level II	Level III	Level IV
Narrative*	X	X	X
Sample Information	X	X	X
Sample Results	X	X	X
Accuracy & Precision Summary	X	X	X
Method Blanks & Reporting Limits	X	X	X
Sample Containers Summary	X	X	X
Shipping Containers Summary	X	X	X
Chain-of-Custody Forms	X	X	X
Waybill or Shipping Label	X	X	X
Instrument Calibration Results		X	X
Full Sequence Information			X
Preparation & Bench Sheets			X
Instrument Printouts			X

\*Level IV report narratives are more detailed than other levels.

We also routinely produce EDDs in accordance to the specifications required by many environmental consulting firms and state/federal regulatory agencies. Client-specific custom EDDs can also be designed to accommodate nearly any specifications.

If you have any questions about our reporting capabilities please contact us today!

